



# Iowa Department of Transportation

Office of Vehicle Services  
P.O. Box 9278  
Des Moines, IA 50306-9278

Phone: (515) 237-3110  
Fax: (515) 237-3056  
E-mail: [vehser@dot.iowa.gov](mailto:vehser@dot.iowa.gov)  
Web site: [www.iowadot.gov/mvd](http://www.iowadot.gov/mvd)

## Information on Leasing Vehicles in Iowa

A leasing license is required for persons engaging in the business of leasing motor vehicles for use by others for compensation for a period of more than sixty days. A copy of the lease agreement is required to be carried in a leased motor vehicle in addition to the registration receipt and insurance card. All leased motor vehicles primarily garaged or located in Iowa are subject to registration in Iowa.

Any change covering the information on the application must be reported to the department in writing within ten days.

If you have any questions please contact this office at the number listed above.



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## APPLICATION FOR LEASING LICENSE

Firm Name \_\_\_\_\_ Telephone \_\_\_\_\_

\_\_\_\_\_

Street

City

State

Zip Code

If owned by an individual, submit the name and address of the owner. If a partnership, submit the name and address of each partner. If a corporation, submit the name, address, and title of each officer and of each director. Attach additional sheets if needed.

Name	Address	Title

Do any of your lease agreements grant the lessee an option to purchase?  Yes  No

If yes, Iowa Code Chapter 321F.9 requires you to obtain a dealers license. You must have a location in Iowa to obtain a dealer license.

Please visit the web site to obtain the dealer application and information at [www.iamvd.com](http://www.iamvd.com) or contact the office listed above.

**The fee for a Motor Vehicle Leasing License is \$30.00**

Total fees submitted \$ \_\_\_\_\_

**I understand that the issuance of the Leasing License is subject to suspension or revocation if the laws and regulations pertaining thereto are not complied with. I certify that if this license is granted, I will obey the laws, rules and regulations governing the leasing of motor vehicles in the State of Iowa. I further certify, under penalty of perjury and pursuant to the laws of the State of Iowa, that the preceding is true and correct to the best of my knowledge and belief.**

Signature \_\_\_\_\_ Title \_\_\_\_\_

Federal Employer Identification Number (FEIN) \_\_\_\_\_

Return this application with the fees totaled above to the Office of Vehicle Services at the address on the top of this form.