

# Iowa Department of Transportation

Office of Vehicle Services  
P.O. Box 9278  
Des Moines, IA 50306-9278

Phone: (515) 237-3110  
Fax: (515) 237-3056  
E-mail: vehser@dot.iowa.gov  
Web site: www.iowadot.gov/mvd

## DEALER PLATE ORDER FORM

Date \_\_\_\_\_

Dealer Number \_\_\_\_\_

Dealership Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Contact Person \_\_\_\_\_

If you are ordering ADDITIONAL dealer plates complete Section "A".  
If ordering REPLACEMENT dealer plates complete Section "B".

### A. ADDITIONAL PLATES

The fee for additional plates will be \$40.00 for each plate ordered:

Indicate the number of additional plates being ordered and if they are large or small plates:

\_\_\_\_\_ OR \_\_\_\_\_ @ \$40.00 each = \$ \_\_\_\_\_

Large Small

List the highest sequence number of the plates you currently have \_\_\_\_\_

### B. REPLACEMENT PLATES

If replacement dealer, transporter, or limited use plates are being ordered you must indicate the number of each plate that has been lost, stolen, damaged, or any other reason the plates are being replaced. Replacement plates are \$40 each:

(Example: The dealer number is D1964, the following dealer plates are being replaced - D1964001, D1964002, D1964003 meaning dealer plates #1, #2, and #3 are being replaced and the reason.)

DEALER PLATE NUMBER(S) BEING REPLACED	REASON
_____	_____
_____	_____

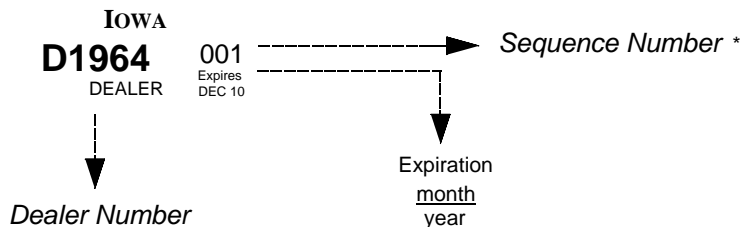
Replacement plates being ordered:

\_\_\_\_\_ OR \_\_\_\_\_ @ \$40.00 each = \$ \_\_\_\_\_

Large Small

\* You must report all lost/stolen plates to your local police/sheriff and indicate the case number given for the report. Case Number: \_\_\_\_\_

\* Orders cannot be processed without a case number.



Section 321.62 of the Code of Iowa requires that every dealer keep a written record of the vehicle displaying dealer plates. The Motor Vehicle Enforcement office will periodically inspect your dealership and records, and at that time your record of dealer plates will be audited.